

**Approved Minutes of the Board of Trustees Meeting
Schine Room, YMCA, 7:30 pm
April 24, 2019**

Trustees Present: Jocelyn Barandiaran(presiding), Russ Baris, Scott Bennewitz, Andrea Berkley, Ken Bernhard, Jonathan Cunitz, Emily DiMiceli, Adrian Hinojos, Sivan Hong, Celeste LaCroix, Maggie Mudd, Jeremy Price, Joe Pucci (Phone), Pat Wieser, Andrew Wilk

Trustees Absent: Iain Bruce, Randy Herbertson, Rob Haroun, Lucy Johnson, Susan Ross

Jocelyn Barandiaran called the meeting to order at 7:42 pm.

President's Report

Jocelyn asked for a motion to accept the minutes from the March 20, 2019 meeting. Sivan Hong made the motion and Maggie Mudd seconded the motion. There being no comments or corrections, the motion was approved, with Scott Bennewitz and Ken Bernard abstaining due to not attending the March meeting.

Jocelyn then stated that the order of the Agenda was being revised, to give priority to Bill Harmer's presentation. Jocelyn then turned the meeting over to Bill Harmer.

Executive Director's Report

Bill reported on sponsorships committed so far for the June 4th *BOOKED for the evening* event. Invitations will go out May 1 and tickets go on sale May 10. He shared that the events subcommittee has been working with Jeanine Esposito, FredericC Chiu's wife, and others to create an amazing evening.

Bill reported that the donor tile wall has been "digitized" and the interactive web site is in progress. As previously discussed, there isn't appropriate alternative wall space large enough to keep the tile wall in one piece, and the option to have it installed around a corner, on two adjacent walls across from the Children's Library, was rejected by the ceramicist. The digitization brings the wall into the 21st century, and makes it available to a much broader audience. Bill is planning to be meet in early May with the people who were involved in the 1998 donor tile wall project to share this information with them, before it is announced publicly.

Bill shared that the Library will need to be closed for a few weeks in order to prepare staff for the grand re-opening of the transformed Library. He and his team have created an Operations Manual covering everything that needs to be accomplished before the doors re-open on June 23, including things like moving the stacks, training on all the new tech, staff familiarizing themselves with the new spaces, and operations within the new spaces. Bill encouraged Board members avail themselves to assist, and suggested that serving as a Docent would be an excellent opportunity.

Bill and members of the management team then made a presentation regarding Development and fundraising plans; the new Recording Studio, Media Lab and Post Production Studio; and the proposed,

unbudgeted costs to equip the studios. Extensive discussion followed. A vote on funding for the studios was postponed, pending further review by the Finance Committee.

Transformation Update

Marc Laibe of Soundview Advisors, the Library's Owner's Representative, reported that the project continues to be on schedule and that there continues to be a small amount of unallocated contingency funds available in the budget.

He also reported that the carpeting is 2/3 installed, the elevator is in and has been inspected, furniture should all be arriving with the upcoming month. Landscaping the exterior will begin April 25.

Marc's presentation was interrupted and the meeting was unable to continue, due to a need to vacate the meeting room at the Y's closing time. Jocelyn therefore asked for a motion to temporarily adjourn the meeting, and to continue the meeting by conference telephone call on May 6, 2019, at 5 p.m., at which time the discussion and consideration of funding for the new studios would be continued, as well as the remaining agenda items. Andrew Wilk made the motion at 10:05 p.m., which was seconded by Maggie Mudd. The motion was unanimously approved, and the meeting was thereupon temporarily adjourned.

Continuation of the Meeting

The meeting was continued on May 6, 2019, via conference telephone call. Iain Bruce presided, and called the meeting back to order at 5:05 pm. In addition to Iain, Trustees present were: Jocelyn Barandiaran, Russ Baris, Scott Bennewitz, Andrea Berkley, Ken Bernard, Jonathan Cunitz, Emily DiMiceli, Rob Haroun, Lucy Johnson, Maggie Mudd, Jeremy Price, Joe Pucci, Pat Wieser, and Andrew Wilk. Trustees Absent were: Randy Herbertson, Adrian Hinojos, Sivan Hong, Celeste LaCroix and Susan Ross.

Iain reported that, following the April 24 meeting, the Finance Committee submitted to Library management an outline of items to be addressed regarding the new audio / visual facilities and the proposed related expenditures, and also met with Bill Harmer and Melanie regarding the same. The Finance Committee will further address the subject at its regularly scheduled monthly meeting on May 8, before the next regularly scheduled Board meeting. Management is developing a presentation to address the Committee's questions and, after discussion with the Finance Committee at its next meeting, plans to distribute materials to the Board in advance of the May 15th Board meeting, where the matter will be further considered and submitted for a vote.

Iain also reported that he, Bill, and a couple of Tile Wall Task Force members, including Ann Sheffer, met earlier in the day with the individuals originally involved in the development of the Riverwalk Donor Tile Wall, to present to them the new, interactive digital River of Names, before its public announcement. A press release announcing the digitization project was issued shortly after the meeting. There was discussion of whether and how to respond to comments on Dan Woog's blog regarding the tile wall.

All other agenda items from the April 24 meeting were deferred until the next regularly scheduled Board meeting, to be held on May 15. There being no further business to come before the meeting, Iain solicited a motion to adjourn, which was made by Andrew Wilk, seconded by Scott Bennewitz, and unanimously approved by all Trustees present. The meeting thereupon adjourned at 5:32 p.m.

Respectfully submitted by,

Jocelyn Barandiaran
Secretary Pro Tem