

**Approved Minutes of the Board of Trustees Meeting
Trefz Forum, 7:30pm
June 19, 2019**

Trustees Present: Iain Bruce (presiding), Jocelyn Barandiaran, Russ Baris, Scott Bennewitz, Andrea Berkley, Jonathan Cunitz, Emily DiMiceli, Rob Haroun, Randy Herbertson, Adrian Hinojos, Sivan Hong, Lucy Johnson, Celeste LaCroix, Maggie Mudd, Jeremy Price, Pat Wieser, Andrew Wilk

Trustees Absent: Ken Bernhard, Joe Pucci, Susan Ross

President's Report

Iain Bruce called the meeting to order at 7:37 pm.

Iain introduced Meena Pellerin and Faye Scheonherr, two of the three new Board members.

He then recognized outgoing Board members Joe Pucci and Susan Ross who were not in attendance. He also recognized Lucy Johnson, also an outgoing Board member and gave her a book as thanks for her dedication and contributions to the Board.

Iain reported that next month the meeting will be a bit longer and that there will be an Executive session to discuss the Board survey results.

Tile Wall update:

Iain reported that the Library has received an offer from the private sector with public access to exhibit the Tile Wall. Crozier fine Art has taken a look at the site and has provided an estimate to reinstall the wall. More details will follow next month.

Minutes from the May 15, 2019 meeting were reviewed. Iain made a motion to approve the minutes and Sivan Hing seconded the motion. The motion was unanimously approved.

Building Committee Update

Rob Haroun reported that the building will open on time and on budget.

Mark Laibe reported that the transformation construction is nearly completed and will be ready to open on the 23rd. Permits are all in place. The Certificate of Occupancy will be delivered tomorrow. The café passed inspection today.

A permit for the Annex has been obtained.

Marc also reported that there remains a slight surplus in the contingency.

Treasurer's Report: J. Cunitz

Jonathan reported that the Operating Budget has a slight deficit.

Finance Report: R. Baris

Russ Baris's report consisted of recommending that the Board authorize the 2019-2020 operating budget, which the Board approved previously. Jonathan Cunitz made a motion to approve the Budget and Celeste LaCroix seconded the motion. The motion was unanimously approved.

He also explained that the Development and Finance Committees are working on a Development budget, which should be ready for discussion in June.

A recommendation that the Board authorize up to \$40,000 in Development spending pending approval of that budget was made by Russ. Sivan Hong made a motion to approve the \$40,000

Development Committee: E. DiMiceli & A. Berkley

Andrea reported that the Development committee met last week and worked on the budget for the next FY.

She also stated that new strategies and initiatives of reporting and measuring success are being discussed and will be implemented. More to come next month.

Gov/Nom Committee: M. Mudd

Maggie reported that the committee met last night.

The change in Trustee terms, due to the new By-Laws was presented to the Board and an explanation was given by Jocelyn explaining the reasoning behind the change in rotation.

Another change recommended was to eliminate the Friends of the Library provision requiring the need to have one person on the Board.

Jocelyn made a motion to:

1. Delete section 3.7 requiring the need for one Friends Board member to be on the Board
2. Reallocate the terms of board members

Sivan Hong seconded the motion and both of the motions were unanimously approved.

Maggie then presented two resolutions:

RESOLVED, that in accordance with section 4.6 (a) of the By-Laws of the Association, the Governance and Nominations Committee hereby nominates the following slate of Trustees to serve as Officers of the Association for the 2019-2020 fiscal year, commencing July 1, 2019, and directs that such nominations be presented to a vote of the Board of Trustees:

President – Iain Bruce

Senior Vice President – Sivan Hong

Secretary – Jeremy Price

Treasurer- Jonathan Cunitz

Vice President of Finance – Russ Baris

Vice President Development – Emily Dimiceli

Vice President Governance and Nominations – Pat Wieser

Celeste LaCroix made a motion to approve and Rob Haroun seconded the motion. The motion was unanimously approved.

RESOLVED, that, in accordance with Section 4.6(b) of the By-Laws of the Association, the Governance and Nominations Committee hereby nominates each of the following persons to serve as a Trustee of the Association for a four year term , commencing July 1, 2019, and directs that such nominations be presented to a vote of the Board of Trustees:

Puja Dhanraj

Meena Pathare Pellerin

Faye Schoenherr

Executive Director Report: B. Harmer

Bill introduced members of his Management team and thanked them for their commitment and dedication to the Transformation Project.

He also announced that Barbara Durham will be retiring from the Library at the end of June, due to the Capital Campaign coming to a close. He thanked her for all her hard work in helping raise the funds to get the project completed. There will be a retirement party for her on July 11.

He then shared the “Run of Show” for the Ribbon Cutting on June 23.

Rachel shared that beginning on June 24th, there will be a marketing campaign title 30 Day of Library. Each day something or somewhere in the Library will be uniquely showcased.

Iain closed the meeting with expressing the Boards gratitude for Bill's vision and for delivering on time and on budget the incredible new Westport Library.

He made a motion to adjourn, which was seconded by Andrew Wilk and unanimously approved by the Board.

Respectfully submitted by,

Adrian Hinojos
Secretary