

**The Westport Library  
Westport, Connecticut  
Approved Minutes of the Governance and Nominations Committee Meeting  
February 11, 2020**

**Members Present:** Pat Wieser (Chair), Scott Bennewitz, Ken Bernhard, Iain Bruce, Rob Haroun, Maggie Mudd,

**Members Absent:** Celeste LaCroix, Jeremy Price

**Staff attending:** Bill Harmer, Melanie Myers and Robin Powell

The meeting was called to order at 4:02 pm by Pat Wieser.

A motion to approve the January 14, 2020 minutes was presented by Pat Wieser. Iain Bruce recommended that the wording regarding Adrian Hinojos's vacant position be changed to reflect that the timing of filling of that position will be dependent on the approval of the RTM/LMA. Scott Bennewitz made a motion to approve the minutes as amended and Ken Bernhard seconded the motion. The motion was unanimously approved. Pat agreed to contact Amy Kaplan, chair RTM/LMA to discuss the timing for filling the position.

The committee then proceeded to review the Library Card Policy and Borrowing Policy. It was determined that the Library Card Policy was more procedural linking it to the Borrowing Policy. Ken will update the Borrowing Policy with suggested changes. Melanie will update the Library Card Procedures.

It was decided through discussion that the Dispute Resolution Policy is actually a Procedure and thus committee approval is not necessary. Melanie Myers will update this document.

No changes were made to the Conflict of Interest Policy.

The Media Relations Policy was reviewed. Pat will update this policy with suggested changes.

Other business:

Scott Bennewitz reported that the survey subcommittee has been reviewing the surveys and that he and Celeste LaCroix will report back next month with suggested changes.

Discussion on the number of positions that will be opening up on the Board for next year – 2020-2021. In addition to Adrian's position, two members are up for renewing their terms: Maggie Mudd and Andrea Berkley. Three members are cycling off: Jocelyn Barandiaran, Russ Baris and Ken Bernhard.

A motion to adjourn the meeting was presented at 5:10 pm by Iain Bruce, seconded by Scott Bennewitz, and approved by the committee.

Respectfully submitted,  
*Robin Powell*