

THE WESTPORT LIBRARY
Minutes of the Development Committee
November 12, 2019

Committee Members Present: Andrea Berkley, Emily DiMiceli, Iain Bruce, Faye Schoenherr, Celeste LaCroix, Meena Pellerin

On the Phone: Puja Dhanraj, Faye Schoenherr

Committee Members Absent: Randy Herbertson, Maggie Mudd

Staff Attending: Bill Harmer, Rachel Pagnataro, Barbara Durham

Staff Absent: Wafaa Naggar

The meeting was called to order at 6:35 p.m.

Minutes of last meeting: Approved unanimously.

Topics discussed:

Andrea Berkley reviewed the timeline for the Annual Appeal for 2019-2020 and the next steps for beginning the first phase of the annual appeal campaign.

Barbara Durham provided an update on the Annual Appeal efforts this year.

Rachel Pagnataro provided an update on the marketing and communications plan for the annual appeal.

Bill Harmer gave an update on the recruitment process for a new Development Director.

Items for the Development Committee's next meeting's agenda were discussed.

The meeting was adjourned at 7:30 p.m.