

THE WESTPORT LIBRARY
Minutes of the Development Committee
September 12, 2019

Committee Members Present: Andrea Berkley, Emily DiMiceli, Puja Dhanraj, Sivan Hong, Meena Pellerin, Randy Herbertson

**Meeting Conducted Via Phone*

Committee Members Absent:

Staff Attending: Bill Harmer, Rachel Pagnataro, Suzy Hooper

Staff Absent: Wafaa Naggar

The meeting was called to order at 6:15 p.m.

Minutes of last meeting: July and September meeting minutes to be approved at October meeting

Topics discussed:

Emily DiMiceli gave an overview of roles and responsibilities of the Development Committee members

Bill Harmer gave an update on the timeline for this year's Annual Appeal schedule.

Rachel Pagnataro provided an update on the development of the new Library website.

Items for the Development Committee's next meeting's agenda were discussed.

The next meeting will be held on October 15, 2019.

The meeting was adjourned at 6:46 p.m.