

MEETING ROOM POLICY

The Library maintains several spaces to be used by its patrons and the outside community for public and private meetings (the “Meeting Rooms”). A full list of the Meeting Rooms is available from the Library staff and on the Library website.

Meeting Rooms are made available on an equitable basis, regardless of the beliefs or affiliations of the reserving party, in accordance with Article VI of the Library Bill of Rights of the American Library Association. Thus, the fact that a person or group is permitted to use a Meeting Room does not constitute an endorsement by the Library of the views of the person or group.

The Town of Westport, State of Connecticut and Federal Government may use the Meeting Rooms and their use may be prioritized. First and foremost, however, the Library maintains its Meeting Rooms for its own programs and reserves the right to prioritize its use above all others.

The Library may deny someone use of its Meeting Rooms if such use would violate any laws, regulations or Library policies, including, but not limited to, the Library Code of Conduct. In addition, the Library reserves the right to impose limitations on the length and frequency of use of the Meeting Rooms by any one person or group, to allow others to have the opportunity to make use of these spaces. The Library reserves the right to charge for the use of the Meeting Rooms.

Adapted by the Westport Library Board of Trustees July 10, 2019