

**The Westport Library
Westport, Connecticut
UApproved Minutes of the Governance and Nominations Committee Meeting
November 10, 2020
Zoom Call**

Members Present: Pat Wieser (Chair), Celeste LaCroix, Iain Bruce, Sivan Hong, Jeremy Price, Faye Schoenherr and Sheila Ward

Members Absent: Rob Haroun

Staff attending: Bill Harmer, Melanie Myers and Robin Powell

The meeting was called to order at 5:03 pm by Pat Wieser.

A motion to approve the October 13th & 15th, 2020 minutes was presented by Pat Wieser. Jeremy Price made the motion to accept and Celeste LaCroix seconded the motion. The motion was unanimously approved.

Scott Bennewitz joined the meeting to present the Form 990 previously distributed to the committee. The Form 990 is the annual report prepared by the auditors to be sent to the IRS. Scott reviewed the document in detail with the committee.

The committee then reviewed two policies distributed prior to the meeting. The Posting Policy was discussed first. After discussion and no changes suggested to be made Pat asked for a motion to approve the policy. Sheila Ward made the motion to approve the policy and Faye Schoenherr seconded the motion. The committee unanimously approved the motion.

The Unattended Children Policy was discussed next. With one minor typo change she asked for a motion to accept the policy as amended. Jeremy Price made a motion to accept and Celeste LaCroix seconded the motion. The Committee unanimously approved the motion.

Bill Harmer then talked about the Advocacy Task Force that he would like to implement amongst Board members. He and Pat both discussed the importance of Board members being advocates for the Library and that each committee will have members on the Task Force for equal & diverse representation. Pat, Bill and Iain will plan to meet to determine who those members might be. Discussion on whether this will become a permanent Board Committee ensued.

Next month Bill and Melanie will present the amended Collection Development Policy, Scott Bennewitz will present the amended Endowment Policy and Andrea Berkley and Emily DiMiceli will present the amended Development Policy.

With no further business, the meeting adjourned at 6:11 pm

Respectfully submitted,
Robin Powell