

**The Westport Library  
Westport, Connecticut  
Approved Minutes of the Governance and Nominations Committee Meeting  
February 9, 2021  
Zoom Call**

**Members Present:** Pat Wieser (Chair), Iain Bruce, Rob Haroun, Jeremy Price, Faye Schoenherr and Sheila Ward

**Members Absent:** Celeste LaCroix

**Guest:** Scott Bennewitz

**Staff attending:** Bill Harmer, Melanie Myers and Robin Powell

The meeting was called to order at 5:04 pm by Pat Wieser.

A motion to approve the January 12, 2021 minutes previously distributed was presented by Pat Wieser. Jeremy Price noted that the name Pfizer was misspelled. Iain Bruce made a motion to accept the minutes as amended and Rob Haroun seconded the motion. The motion was unanimously approved.

Scott Bennewitz, Chair of the Investment Committee and Finance Committee then discussed the previously distributed revised and renamed Investment Portfolio Management Policy. It was formerly known as the Endowment Investment and Spending Policy. He noted that the guideline and procedural line items had been removed from the old policy and had not incorporated into the new policy. Discussion followed and the committee decided that the Investment Committee would be added to the yearly committee assignments in the timeline with possible appointment of new members. A brief bio will be obtained from all members to share with the Board. They will each be required to sign a COI each year as well.

Jeremy Price made a motion to approve the Investment Portfolio Investment Management Policy with suggested amendments and Sheila Ward seconded the motion. The motion was unanimously approved by the committee.

Pat then shared that Faye Schoenherr will head up the Board Surveys this year and Scott offered his assistance. Faye will present updated surveys in March to the committee for review. They will be sent out in mid-May, to the entire Board for completion, as was done last year.

A Trustee Recruitment Timeline which had been distributed prior to the meeting was discussed.

The main change for this year will be an added date to screen the applicants. Pat is going to reach out to the Trustees onboarded this year to get their feedback on the process last year to get an idea of what worked best and what could use improvement.

A reminder to join the panel discussion with Jeremy Price and a team of Pfizer researchers to discuss the vaccine is this Thursday at 7 pm.

With no further business, Iain Bruce made a motion to adjourn and Jeremy Price seconded the motion. The motion was unanimously approved. The meeting adjourned at 5:55 pm

Respectfully submitted,  
Robin Powell