

**The Westport Library
Westport, Connecticut
Approved Minutes of the Governance and Nominations Committee Meeting
September 14, 2021
Zoom Call & Board Room**

Members Present: Sheila Ward (Chair), Jeremy Price, Barrie Rosen, Faye Schoenherr

Members Absent: Rob Haroun

Staff attending: Bill Harmer and Melanie Myers

The meeting was called to order at 5:05 pm by Sheila Ward

A motion to approve the July 13, 2021 minutes which had been previously distributed was presented by Sheila. Barrie Rosen made a motion to approve, and Sheila Ward seconded the motion. The motion was unanimously approved.

Sheila then presented the Privacy Policy for review. Discussion followed on whether to have this policy reviewed by counsel or use the CT State Library as a barometer. Barrie and Sheila will work with Bill and Melanie on edit proposals to be presented at the next meeting.

The By-Laws were then discussed. The committee made a plan to review specific areas, including term limits and committee appointments. In order to make formal changes, edits may need to be approved by the state.

Discussion followed on best practices and processes for how to implement By Laws.

Next month the Privacy Policy and By Laws will be further discussed.

The next Policy up for review is the Development Policy.

With no further business, Jeremy Price made a motion to adjourn, and Faye Schoenherr seconded the motion. The motion was unanimously approved. The meeting adjourned at 6:01 pm.

Respectfully submitted,
Robin Powell