

**The Westport Library
Westport, Connecticut
Approved Minutes of the Governance and Nominations Committee Meeting
October 12, 2021, 4 pm
Zoom Call**

Members Present: Sheila Ward (Chair), Jeremy Price, Barrie Rosen

Members Absent: Rob Haroun, Faye Schoenherr

Staff attending: Bill Harmer, Melanie Myers, Robin Powell

The meeting was called to order at 4:04 pm by Sheila Ward

A motion to approve the September 14 minutes which had been previously distributed was presented by Sheila. Jeremy Price made a motion to approve, and Barrie Rosen seconded the motion. The motion was unanimously approved.

The review of both the Privacy Policy and the By-Laws was tabled until next month due to the absence of committee members needed for the discussion.

Robin will send out a poll to determine best start time for these meetings to begin moving forward.

Next month the Privacy Policy, By Laws and Form 990 will be discussed.

Discussion followed on sharing with the entire Board, how the committees are formed. It has been determined that there is a need to establish expectations regarding committee engagement.

With no further business, Jeremy Price made a motion to adjourn, and Sheila Ward seconded the motion. The motion was unanimously approved. The meeting adjourned at 4:22 pm.

Respectfully submitted,
Robin Powell