

**The Westport Library
Westport, Connecticut
Approved Minutes of the Governance and Nominations Committee Meeting
December 2, 2021, 9:30 am
Zoom Call**

Members Present: Sheila Ward (Chair), Scott Bennewitz, Rob Haroun Jeremy Price, Barrie Rosen, Jenna Markowitz, Pat Wieser

Members Absent: None

Staff attending: Bill Harmer, Melanie Myers, Robin Powell

The meeting was called to order at 9:37 am by Sheila Ward

A motion to approve the November 10, 2021 minutes which had been previously distributed was presented by Sheila. Barrie Rosen made a motion to approve the minutes and Rob Haroun seconded the motion. The motion was unanimously approved.

Scott Bennewitz, Chair of the Finance Committee, joined the meeting to present and review the Form 990. Upon a full and very thorough review by Scott, Sheila Ward made a motion to approve the Form 990 for submission to the IRS and Rob Haroun seconded the motion. A vote was taken and was unanimously approved.

The Form 990 will go out to the entire Board for the December meeting.

Bill then discussed the Trustee Recruitment process and the timeline for next year. Specific skill set requirement for candidates include knowledge for oversight of the financial budget and extensive experience in media, especially the audio side. 3 seats will need to be filled. 2 will be Library appointees and one will be RTM/LMA.

Anna Alemani has been asked to become the Treasurer, filling the vacancy created by Jonathan Cunitz who will be cycling off of the Board.

Meena Pellerin will work on updating the Board Surveys.

With no further business, Pat Wieser made a motion to adjourn, and Rob Haroun seconded the motion. The motion was unanimously approved. The meeting adjourned at 10:35 am.

Respectfully submitted,

Robin Powell