

## THE WESTPORT LIBRARY

Minutes of the Development Committee

May 11, 2022

Meeting Conducted by Zoom

**Committee Members Present:** Andrea Berkley, Dave Briggs, Randy Herbertson, Celeste LaCroix, Stefano Pacifico, Krishna Patel, Meena Pellerin, and Jeremy Price

**Staff and Guests:** Jocelyn Barandiaran, Bill Harmer, Nancy Klein, and Sheila Ward

The meeting was called to order at 5:05 pm

**Minutes of the last meeting:** Unanimously approved.

### **Topics discussed:**

Ms. Ward reviewed the draft revised Gift Acceptance Policy prepared by the Governance/Nominating Committee. She highlighted several changes in the draft that will help to clear up inconsistencies. Next Step: A final draft will be sent to the Development and Finance Committees for approval.

Former Library Trustee and current President of the Board of Directors of the Westport Books Sales, Jocelyn Barandiaran, updated the Committee on the recent spring book sale. With revenue of \$36,000.00, the results demonstrate a steady increase over past sales and the potential for even greater revenue coming out of the pandemic. She emphasized the positive aspects of holding the sales in the Library. The savings from not having to rent tents or space are significant; customers understand the relationship between the sale and its beneficiary, the Library; and because of its proximity to the bookstore, sales at the store over the weekend were greater than usual.

The Committee was updated by Mr. Harmer and Ms. Klein on BOOKED for the Evening revenue. Ms. Patel encouraged the Committee members to help find a few more donors so that this becomes the most successful event in its 23-year history.

The members discussed how to improve attendance at Library programs, a subject that continues to be challenging.

The meeting adjourned at 6:10 pm.

Respectfully submitted,  
Nancy Klein  
Chief Development and Marketing Communications Officer