

Approved Minutes of the Board of Trustees Meeting
Zoom or Board Room - 7:00 pm
June 15, 2022

Trustees Present: Jeremy Price (presiding), Anna Alemanni, Scott Bennewitz, Andrea Berkley, Dave Briggs, Ian Bruce, Jonathan Cunitz, Randy Herbertson, Sivan Hong, Stefano Pacifico, Krishna Patel, Meena Pellerin, Sheila Ward, Andrew Wilk, Pat Wieser, Andrew Wilk

Trustees Absent: Rob Haroun, Celeste LaCroix, Jenna Markowitz, Barrie Rosen

Guests: Ben Chan

Jeremy Price called the meeting to order at 7:04 pm

President's Report: J. Price

The minutes from May 25, 2022 meeting, previously circulated were reviewed. Sheila Ward made a motion to accept the minutes and Scott Bennewitz seconded the motion. The motion was unanimously approved by the Board.

Jeremy welcomed Ben Chan, newly elected BOT member by the RTM.

He mentioned that the Board and Executive Director surveys have gone out and should be completely and returned ASAP.

Lastly, Jeremy thanked the three outgoing Board members for the dedication and service. They are Ian Bruce, Jonathan Cunitz and Sivan Hong.

Gov/Nom Committee: S. Ward

Sheila reported that the committee had completed the interview process for new Trustees and that 4 new members have been chosen. The RTM voted to recommend Ben Chan and Melissa Banks as the RTM/LMA members of the Board. That vote was unanimously passed by the RTM/LMA committee members. Jay Norris and Peter Zakowich were nominated by the Gov/Nom committee and Pat Wieser was nominated to serve a second term. Jonathan Cunitz moved to approve the nominees and Sivan Hong seconded the motion. The motion was unanimously approved by the Board. Welcome Ben, Melissa, Jay and Peter.

Sheila also reported that the Finance Committee is completing their review of the Gift Acceptance Policy and it will be presented for approval at next month meeting.

Finance Report: S. Bennewitz

Scott reported that the committee met on the 7th of June. They discussed the full year forecast, the Gift Acceptance Policy. Scott also shared that the Town has approved the funding for the Wi-Fi extension, the roof and the HVAC in the Children's Library and Broadcast Studio.

He also noted that the committee would meet again this month only if needed to handle any year end needs.

Scott also provided an update report on the April 28 Investment Committee meeting.

Treasurer's Report: J. Cunitz

Jonathan reported that revenues are below YTD budget due to the following: Development contribution revenue was below budget, Library fees & charges were under budget, programs, events and media revenues were also under budget, cafe & retail revenue were under budget as well.

Expenses were below YTD budget due mainly to salaries and benefits & supplies and material costs. The YTD actual revenues were higher than actual expenses by \$94,702. The forecast for fiscal year 2021/2022 shows annual revenues lower than budget. Annual expenses are also forecast below budget, leaving a deficit of \$203,000 for the full year.

Development Committee: K. Patel

Krishna reported that the rescheduled Booked is Monday, June 14, honoring Shonda Rhines. She also mentioned that Bill is actively interviewing candidates for the Director of Development position.

Executive Director Report: B. Hammer

Bill circulated his ED report prior to the meeting.

He is currently recruiting for three positions and has strong candidates for the Marketing and Finance Director positions.

The Capital Improvements have been approved by the Town for \$110,000.

Library attendance has been very strong. Spencer Platt, Pulitzer Prize winner was at the Library last week, as was James Patterson, with 400 attendees. Jeremy Schaap presented his latest documentary titled the Great In poster.

New Business

Pat Wiser thanked Celeste and Norman LaCroix for hosting the Board summer cocktail party at their home on Sunday. Everyone had a wonderful time.

Fun Fact: How many books are physically checked out each month? Answer: 22,000

Other Business

There being no further business to come before the meeting, Andrew Wilk entertained a motion to adjourn the meeting. The motion was seconded by Stephano Pacifico and unanimously approved by the Board, and the meeting thereupon adjourned at 7:58 pm.

Respectfully submitted by,

Jeremy Price for Barrie Rosen