

# The Westport Library...

Approved: 09/20/2022

**The Westport Library  
Westport, Connecticut  
Minutes of the Finance Committee  
August 16, 2022**

**Members Present:** Scott Bennewitz (Chair), Ben Chan, Jeremy Price, Anna Alemanni (by phone)

**Member Absent:** Peter Zakowich

Staff attending: Bill Harmer, Wafaa Naggar, Kishore Solanki and Melanie Myers

Scott opened meeting at 5.03 p.m.

Committee unanimously approved 07/19/2022 meeting minutes.

Actual results for FY 21-22 were reviewed. Actual FY operating deficit was (\$101,096) versus a budget of (\$144,532) boosted by a last-minute additional donation from WBSV of \$21,220 to bring their total contribution to \$50,000. Deficit was funded \$39,785 from the Maintenance Reserve (for water leak) and \$61,311 from the General Operating Reserve.

The committee discussed potential initiatives to tackle and decided on: Review and Revise Reporting, evaluate reserve categories and funding targets, evaluate the Audit Partner (following the audit), and support changes suggested by Kishore.

Bill indicated that he would like the staff to lead commissioning a building maintenance plan (perhaps with a Board Building Committee), explore cybersecurity issues with the Town's IT department, and consider hiring a consultant to assess café revenue potential.

Meeting adjourned at 5.46 p.m.

Respectfully submitted, *Kishore Solanki*