

**Approved Minutes of the Board of Trustees Meeting  
Zoom or Board Room - 7:00 pm  
July 20, 2022**

**Trustees Present:** Jeremy Price (presiding), Anna Alemanni, Scott Bennewitz, Andrea Berkley, Dave Briggs, Ben Chan, Randy Herbertson, Celeste LaCroix, Jenna Markowitz, Jay Norris, Stefano Pacifico, Krishna Patel, Meena Pellerin, Barrie Rosen, Sheila Ward, Andrew Wilk, Pat Wieser, Andrew Wilk, Peter Zackowitz

**Trustees Absent:** Melissa Banks, Rob Haroun

**Guests:** Kristin Purcell - RTM

Jeremy Price called the meeting to order at 7:05 pm

**President's Report: J. Price**

The minutes from June 20, 2022 meeting, previously circulated were reviewed. Randy Herbertson made a motion to accept the minutes with typo correction and Pat Wieser seconded the motion. The motion was unanimously approved by the Board.

Jeremy welcomed Ben Chan, Peter Zakowich and Jay Norris who are the newly elected BOT members.

He mentioned that the Board and Executive Director surveys have gone out that Meena is in the process of gathering the analytics.

He welcomed EJCrawford who is the newly hired Director of Marketing and Communications. Bill then gave a little of EJS background and work history.

**Gov/Nom Committee: S. Ward**

Sheila reported that the committee is still in the process of reviewing the Gift Acceptance Policy.

She then presented the Slate of Officers for FY 2022/23:

- Jeremy Price Â President
- Pat Wieser Â Sr. VP
- Anna Alemanni Â Treasurer
- Barrie Rosen Â Secretary
- Scott Bennewitz Â Chair of Finance Committee

- Sheila Ward Â Chair of Governance & Nom inations Com m ittee
- Krishna Patel & Andrea Berkley Â Co Chairs of Devebpment Com m ittee

Randy Herbertson made a motion to accept the proposed Slate of Officers and Celeste LaCroix seconded the motion. The motion was unanimously approved by the Board.

#### **Finance Report: S. Bennewitz**

Scott reported that reports circulated prior to the meeting are preliminary and that Wafaa will be closing the books July 21, 2022.

He reported that there is a year-end

deficit of \$107,000 that will be funded in part by the Maintenance Reserve and the remainder by the General Operating Reserve.

Scott also reported that the audit process has begun and that Whittlesey has been chosen again this year to perform the audit. Final report and 990 should be ready by September. Finally, Scott welcomed Ben Chan and Peter Zakowich to the Finance Committee.

#### **Treasurer's Report: A. Alemanni**

Anna reported that FY21-22 shows a net deficit of \$107,595 which is lower than had been anticipated.

The final budget was approved with a deficit of \$144,532 which was to be covered by a transfer from the General Reserve and as Scott mentioned the Maintenance Reserve.

The difference between the budget and the actual Net Deficit was driven by lower than budgeted operating expenses which were partially offset by lower than budgeted revenues.

#### **Development Committee: K. Patel**

Krishna reported that last fiscal year was likely to have been the best to date, as far as fundraising goes.

She talked about the Annual Appeal and ways to revamp it.

She shared with new Board members that they will provide a list of their contacts as potential supporters in the Annual Appeal. Those names can be sent to Krishna, Andrea, Bill or the new Development Director. She also encouraged returning members to update their lists. Finally, she asked that everyone sign up to volunteer at one of the upcoming Book Sales.

#### **Executive Director Report: B. Hammer**

Bill circulated his ED report prior to the meeting which contained year end metrics.

He reported that all three open positions have been filled.

EJ Crawford began Monday and is the Director of Marketing and Communications

Kishore Solanki has been hired as the Director of Finance and Agata Slattery will be the new Director of Development.

#### **New Business**

There will be no August Board meeting.

### **Other Business**

There being no further business to come before the meeting, Andrew Wilk entertained a motion to adjourn the meeting. The motion was seconded by Barrie Rosen and unanimously approved by the Board, and the meeting thereupon adjourned at 7:58 pm.

At 8:01 pm, the Board entered into Executive Session. No votes were taken. At 9:04 Randy Herbertson made a motion to adjourn and Stefano Pacifico seconded the motion. The motion was unanimously approved and Executive Session ended at 9:05.

Respectfully submitted by,  
Barrie Rosen, Secretary