

THE WESTPORT LIBRARY
Minutes of the Development Committee
November 8, 2022
Meeting Conducted by Zoom

Committee Members Present: Andrea Berkley, Randy Herbertson, Jay Norris, Stefano Pacifico, Krishna Patel, Meena Pellerin

Absent: Dave Briggs, Celeste LaCroix, Jeremy Price

Staff and Guests: Agata Slattery, Robin Powell

The meeting was called to order at 2:05 pm

Minutes of the last meeting: Unanimously approved.

Topics discussed:

Meeting time will be changed to 5 pm on the 2nd Tuesday of each month.

Andrea and Agata reported that the Annual appeal letter packets will be ready for pick up by Thursday. The board has been reserved on both Thursday and Friday for Board members to come sign them. They also requested that all letters be returned by Monday morning on the 14th so that they can be mailed out.

The Annual Report will be digital only this year and will be sent in between the Annual Appeal mailings.

The Booked *for the evening* & the Exchange committees have met regarding potential honorees.

Andrea reminded everyone that the Book Sale is this weekend and encourage everyone to sign up to volunteer.

With no further business the meeting adjourned at 2:29 pm

Respectfully submitted,

Robin Powell
Executive Administrative Assistant