

**The Westport Library
Westport, Connecticut.
Approved Minutes of the Governance and Nominations Committee Meeting
November 1, 2020 pm
Zoom Call**

Members Present: Sheila Ward (Chair), Melissa Banks, Jenna Markowitz, Barrie Rosen, Jeremy Price, Pat Wieser

Members Absent: Rob Haroun

Staff attending: Bill Hammer, Melanie Myers, Robin Powell

Guest: Scott Bennewitz for form 990 review

The meeting was called to order at 4:04 pm by Sheila Ward

A motion to approve the October 2022 minutes which had been previously distributed was presented by Sheila Ward. Melissa Banks made a motion to approve the minutes which was seconded by Pat Wieser. The motion was unanimously approved.

Bill reviewed the event held at the Library last evening and discussed the need to update the Library Meeting Room and Program Rental policy.

Scott Bennewitz reviewed the Form 990 in detail with the committee. Upon completion he noted that the Finance Committee is comfortable with submitting the document to the IRS. Pat Wieser made a motion to approve the Form 990 for submission to the IRS and Barrie Rosen seconded the motion. The Gov/Nom Committee unanimously approved the motion.

Jeremy Price announced that Anna Alemanni is stepping down from the position of Treasurer of the Board for personal reasons but will remain on the Board. He made a motion to appoint Board member Peter Zakowich to fill the vacancy. The committee unanimously approved the motion. The motion will be voted on at the December board meeting.

Finally, the Gift Acceptance Policy is ready to present to the Board for approval at the December Board meeting. A vote will be required.

With no further business, Sheila made a motion to adjourn, and Jeremy seconded the motion. The motion was unanimously approved. The meeting adjourned at 5:10 pm.

Respectfully submitted,
Robin Powell