

**Approved Minutes of the Board of Trustees Meeting
Zoom or Board Room - 7:00 pm
November 16, 2022**

Trustees Present: Jeremy Price (presiding), Anna Alemanni, Scott Bennewitz, Andrea Berkley, Dave Briggs, Ben Chan, Randy Herbertson, Celeste LaCroix, Jenna Markowitz, Jay Norris, Stefano Pacifico, Meena Pellerin, Barrie Rosen, Sheila Ward, Andrew Wilk, Pat Weiser, Peter Zakowich

Trustees Absent: Melissa Banks, Krishna Patel, Rob Haroun

Guests: None

Jeremy Price called the meeting to order at 7:03 pm

President's Report: J. Price

Jeremy announced that Anna Alemanni will be stepping down from her position as Treasurer for personal reasons but will remain on the Board. He deferred his report to the Gov/Nom committee.

Gov/Nom Committee: S. Ward

Sheila made a motion to accept the nomination of Peter Zakowich to fill the Treasurer vacancy. Scott Bennewitz seconded the motion and the motion was unanimously approved. Sheila then discussed the revised Gift Acceptance Policy and noted that all committees had a hand in the revisions. She thanked Scott for creating the Appendix which is now attached. Barrie Rosen made a motion to approve the policy and Pat Weiser seconded the motion. The motion was unanimously approved.

Finance Committee: S. Bennewitz

Scott opened with letting the members know that it is officially budget season. He mentioned that Barrie and Sheila will again participate in the process this year and invited anyone else who wanted to contribute to contact him directly.

Scott reported that the Finance Committee brought the Form 990 before the Gov/Nom committee which they unanimously approved. It has now been submitted to the RS. Scott encouraged everyone to read it and said that the explanation page circulated with Board packet would answer any questions regarding why the numbers are as such.

Treasurer's Report: A. Almani

Anna reported that the Forecast has not changed and that an in depth summary report would be made available for the December meeting.

Development Committee: A. Berkley

Andrea thanked everyone for getting their Annual Appeal letters signed and out for delivery. A follow up postcard will go out after the first of the year to those whom have not responded. The Annual Report will go out shortly and will be digital. The Exchange Committee met and determined that it would be best to table this event until next fall.

Executive Director Report: B. Hamer

In addition to his report which was circulated prior to the meeting, Bill announced that the Book Sale proceeds of \$48,000 were up 33% over the last sale.

He also shared that the Library may be entitled to more PPE funding and that he and Melanie are looking into it at the moment.

Upcoming events to attend:

Billy Collins ^ December 5

Jeremy Schapp documentary ^ The Survivor ^ December 12

New Business

None

Other Business

There being no further business to come before the meeting, Jeremy entertained a motion to adjourn the meeting and enter Executive Session at 7:40 pm. Randy Herbertson made a motion to adjourn which was seconded by Andrew Wilk. The motion was unanimously approved.

The Board entered into Executive Session at 7:46 pm. No votes were taken.

Randy Herbertson made a motion to adjourn and Stefano Pacifico seconded the motion. The motion was unanimously approved and the meeting ended at 8:35 pm.

Respectfully submitted by,

Barrie Rosen

Secretary