

**The Westport Library**  
**Approved Minutes of the Governance and Nominations Committee Meeting**  
**September 5, 2023, 10 am**  
**Zoom Call**

**Members Present:** Sheila Ward (Chair), Melissa Banks, Barrie Rosen, Martina Sze, Jeremy Price

**Members Absent:** Pat Wieser

**Staff attending:** Robin Powell

The meeting was called to order at 10:03 by Sheila Ward

**Board Surveys**

Melissa sent the Executive Director survey results to Barrie and Jeremy for review. Bill has submitted his goals and goals for each of his Direct Report personnel have been set.

The Board survey analytic results were sent to the entire Board and each committee has been asked to review, discuss and consider where improvements can be made relating to results concerning individual committees.

**Succession Plan**

Discussion on this was tabled until next month when Melanie will be present. Sheila will connect with her before the next meeting.

**FOIA**

Sheila reported that Bill, Melanie and a few Board members attended an initial hearing in Hartford.

Briefs are currently being worked on.

**New Business**

There was discussion on introducing quarterly get-togethers with the entire Board socially as a means of networking.

There was also interest in reintroducing Mission Moments to the agendas for monthly board meetings. There's interest in getting to know those in leadership roles and what their functions are.

With no further business, Melissa made a motion to adjourn, and Sheila seconded the motion. The motion was unanimously approved. The meeting adjourned at 10:32 a.m.

Respectfully submitted,  
Robin Powell