

(4/1/25)

**The Westport Library
Approved Minutes of the Governance and Nominations Committee Meeting
March 4, 2025, 10:00 a.m.
Zoom Call**

Members Present: Martina Sze (Chair), Pat Wieser, Krishna Patel, and Bob Boroujerdi

Staff attending: Melanie Myers and Sally Presutto

Not Present: Kathleen Guion, Jeremy Price, and Bruce Gaylord

The meeting was called to order at 10:07 am by Martina Sze.

A motion to approve the minutes from the February meeting, previously distributed, was made by Martina, and seconded by Bob B.

Board Recruitment - It was agreed to move the deadline for submissions to March 28th. Change to be made on library website and the Town website.

The interview questions were reviewed and discussed. Further revisions will be made.

Library Policy Review -

Capital Campaign Gift Policy to be removed from the library website.

Library Use Policy to be reviewed in concert with Strategy Development Committee.

Code of Conduct for Conflict of Interest currently under review. There is a need for transparency and clarity.

Bob B. is preparing a draft of a working Reserve Policy post consultation and presentation across library leadership, the Finance Committee and broader Board.

Board Surveys – Still in need of volunteers.

D&O Insurance - Bob B continues doing due diligence on the scope of our current policy and exploring what incremental coverage may cost and the required work to receive a quote. Related potential language adjustments around our D&O policy was also discussed as a group.

Meeting adjourned at: 10:45 am.

Respectfully submitted.
Sally Presutto for Martina Sze