

Approved Minutes of the Board of Trustees Meeting
Board Room and Zoom - 7:00 pm
December 17, 2025

Trustees Present:

R. Boroujerdi, K. Patel, S. Gordon, S. Bennewitz, M. Silverstein, A. Alemani, D. Briggs, C. Charise, J. Corgel, B. Gaylord, J. Price, D. Travlos, L. Van Gundy, P. Wieser, A. Zwick, M. Sze (present for second half of the meeting).

Trustees by Zoom:

B. Chan

Trustees Absent:

K. Guion, P. Zakowich

Also Present as a Member of the Development Committee:

R. Herbertson

Meeting called to order at 7:05 pm

President's Report: R. Boroujerdi.

Minutes of November meeting accepted by Board and entered as such. R. Boroujerdi reported on meeting with entire WPL staff during a half day off site sharing the Board's appreciation and gratitude for their work and dedication. He reminded board members of the upcoming donor appreciation evening in mid January, a Q/A session for the budget and highlighted several key programming events with encouragement for attendance by board members. Meeting date for January Board meeting changed to Monday, January 26. R. Boroujerdi reported on status of goals check-in to begin in January. Announcement of anonymous \$50,000 donation, 80% for Annual Appeal and 20% for special programming. R. Boroujerdi moved that the Board accept this donation, seconded by S. Gordon; vote was unanimous.

Gov/Nom Committee Report: R. Boroujerdi/K. Patel

R. Boroujerdi and K. Patel shared updates provided by M. Sze. By-law review, which was a board goal for the year, has started. The effort is being led by P. Wieser and J. Price. The policy process review continues with both Gov Nom and Development reviewing the gift and sponsorship policies, respectively, next. The Trustee recruitment process, which has been highlighted in previous board meeting and minutes, continues. Martina will be coordinating with the RTM/LMA.

Finance Committee: S. Bennewitz

First draft of WPL 2026-27 budget presented yesterday internally to the Finance Committee. January 22 Q&A will be available to make Board members informed. StoryFest budget is available on the portal.

Treasurer's Report: B. Chan

Reports are posted in the portal; no surprises other than cafe and retail revenue are trending upwards. On the expense side, administration was marginally higher due to additional salaries, workers comp, recruitment fees and D&O insurance.

Development Committee: R. Herbertson/M. Silverstein

Status report is posted in the board portal. Given a strong BOOKED the overall annual goal has tracked incredibly well. The Annual Appeal is running roughly inline with last year. R. Herbertson reiterated R. Boroujerdi's comments around the Donor Appreciation Event and the increase in the scope of invitees (300 people to attend). Board members were reminded of the importance of giving to the annual fund, even if a nominal amount, given participation rates impact grant review. M. Silverstein noted many people give in other ways including their time and for BOOKED.

Executive Director Report: B. Harmer

Report from Executive Director is posted in the portal. Budget shaping up, fundraising momentum is great. CFO transition will be January. B. Harmer's staff spoke on StoryFest takeaways, capital/repair projects and impact reports on specific events including the development of metrics/dashboards on KPIs.

StoryFest recap - 8th Annual; 7 days, 1850 attendees; collaboration with schools was incredibly successful.

The lower level (Riverwalk) of the library suffered a bathroom leak which led to overflowing. Damage was mitigated given a quick response by staff. Structural considerations of pipe health, below the building, are being studied by engineers and plumbing contractors. Patrons were mostly un-affected but noise is being monitored. The amount and degree of construction and cost is still to be determined. B. Harmer noted that the core building structure is nearly 40 years old despite the extensive remodel.

Adjournment motion by S. Bennewitz, seconded by P. Wieser, unanimously agreed. 8:02 pm