

(April 22, 2026)

Approved Minutes of the Board of Trustees Meeting  
7:00 pm  
April 22, 2026

**Trustees Present:** R. Boroujerdi, K. Patel, S. Bennewitz, B. Chan, S. Gordon, M. Silverstein, A. Alemani, J. Corgel, B. Gaylord, J. Price, M. Sze, L. Van Gundy, A. Zwick.

**Trustees Absent:** D. Briggs, P. Zakowich

**By Zoom:** C. Charise, K. Guion, D. Travlos, P. Wieser

Meeting called to order at 7:01 pm.

Executive Session:

Board went into Executive Session to discuss year-end processes for board self-evaluation and the Executive Director review as well as personnel matters. No formal actions were taken.

Board went out of Executive Session at 7:31 pm.

President's Report: R. Boroujerdi

The minutes were accepted as presented by acclamation. R. Boroujerdi recognized National Library Week and thanked staff for the important role libraries play in the community. He reiterated the importance of Board attendance at key events, including recognition of volunteers and participation in another successful VersoFest. R. Boroujerdi also provided an update on several policy reviews currently underway, as well as the timeline for the Town's budget process with the Library.

Finance Report: S. Bennewitz

S. Bennewitz reported that Form 990 is ready for submission to the IRS by the May 15 deadline and that both the Finance Committee and the Governance/Nominating Committee voted to advance it to the Board. S. Bennewitz moved to accept Form 990; M. Sze seconded the motion. The motion passed unanimously.

Treasurer's Report: B. Chan

B. Chan presented an overview of the Library's current financial statements, noting a June 30 fiscal year-end. Key highlights included strong program, café, and retail revenue. B. Chan also noted rising costs related to electricity rates, recruiting fees, and one-time expenses associated with flooding issues. Due to a burst pipe at the Riverwalk level, there is a strong likelihood that the Library's budget will exceed plan, driven by an estimated \$55,000 repair cost. The Finance Committee is exploring funding sources to cover the unexpected overage.

Gov/Nom Report: M. Sze

M. Sze reported on next steps in the Board of Trustees recruitment cycle. Fifteen candidates were reviewed to determine who would advance to the next stage of the process. M. Sze noted that there will be five position openings, including two RTM-appointed positions and three Library-appointed positions. Coordination with the LMA Chair is ongoing. M. Sze also reported that the Governance/Nominating Committee continues to update Library policies, which will be discussed at future meetings.

Development Report: M. Silverstein

M. Silverstein reported on progress related to the Development Policy. He also noted that Library staff has begun deploying a pilot AI program to analyze and generate reports on historical development efforts (e.g., types of outreach), providing greater insight into which approaches have been most successful. L. Van Gundy and A. Zwick discussed a New Donor Event scheduled for Saturday, May 9, in the morning, targeted to families with young children. S. Bennewitz reported that the development goal was \$799,000 and that current fundraising totals have reached \$1,040,000.

Executive Director Report: W. Harmer

W. Harmer announced the search for a new Head of Programming and noted that an interim transition plan has been established. T. Donohue will oversee programming during this period. W. Harmer also reported that more than 200 applications have been received for the Marketing leadership position. Ten candidates have been interviewed to date, and three have been selected to advance in the process; first-round interviews are ongoing.

W. Harmer recognized A. Tencic for contributions to improving fiscal processes. He also reported that CGI is hosting a program, *Decoding Hate*, led by a NYU professor, in which 16 teens will participate in creating a video project to be judged, with a \$1,000 prize awarded to the winner. CGI continues to focus on increasing its visibility and funding.

W. Harmer provided an update on the AI Initiative, which includes development of a curriculum as well as an operational implementation plan. He noted that a full VersoFest report will be presented in May; however, initial assessments indicate the event is close to break-even. He also reported that the Library received a Mark Award for VersoFest.

Finally, W. Harmer announced that BOOKED has identified a candidate, and the Library is working to confirm a date prior to making a public announcement.

S. Bennewitz moved to adjourn; P. Wieser seconded the motion. The meeting was adjourned at 8:38 p.m.