

**The Westport Library
Approved Minutes of the Governance and Nominations Committee Meeting
April 7, 2026 @ 10:00 am
Zoom Call**

Members Present: Martina Sze (Chair), Pat Wieser, Bruce Gaylord, Krishna Patel, Jeremy Price, and Bob Boroujerdi

Special Guests: Scott Bennewitz and Amber Tencic

Staff attending: Sally Presutto and Melanie Myers

The meeting was called to order at 10:06 am by Martina Sze

A motion to approve the minutes from the March meeting, previously distributed, was made by Martina, and seconded by P. Wieser.

990 Review

- 990 presented was for FY 24-25. Finance Committee reviewed the 990 and everything appeared satisfactory.
- One modification was requested in Schedule O Part VI Section B Line 11B – **review** should be changed to **approve**. This will be made on next year's 990.
- Questions regarding revenue were addressed, noting that both the insurance proceeds from water damage and the medical reserve were one-time items.
- For transparency – The café is part of the business mission. Store items are not included in the business mission. The Library is not obligated to collect/charge sales tax.
- Motion was made to approve, all approved.

Trustee Recruitment

- Applicants LOIs and Resumes have been distributed to the GOV/NOM committee for review.
- A call with B. Boroujerdi, M. Sze, and K Mott Purcell will be set up to review the candidates.
- There are five seats available on the Board. Three for the Library and two for the Town.

Policy Review

- Gift Policy

- K. Patel, will incorporate B. Harmer's comments and send to B. Harmer for further review.
- Sponsorship Policy
 - M. Sze will take the lead on this policy. The policy needs to incorporate B. Harmer's comments.
 - M. Sze will update and redistribute to the Committee for further review in attempt to present at the next Board Meeting.

Bylaws Review Update – K. Patel and B. Gaylord

- By-law review –Articles 1 & 2 and possibly 3 can be finalized and will be sent to Committee for review.
- Another meeting will be scheduled.

Meeting adjourned at: 11:55 AM.

Respectfully submitted,
Sally Presutto for Martina Sze