

**The Westport Library
Approved Minutes of the Governance and Nominations Committee Meeting
May 5, 2026 @ 10:00 am
Zoom Call**

Members Present: Martina Sze (Chair), Pat Wieser, Bruce Gaylord, Jeremy Price and Bob Boroujerdi

Absent: Krishna Patel and Melanie Myers

Special Guests: Bill Harmer and Robin Powell

Staff attending: Sally Presutto and Melanie Myers

The meeting was called to order at 10:06 am by Martina Sze

A motion to approve the minutes from the March meeting, previously distributed, was made by Martina, and seconded by P. Wieser.

Policy Review

- Board Designated (Balance Sheet) Fund Policy
 - B. Boroujerdi gave a brief overview of the policy. Funds from this can be used for an item not in the budget, if it is either a pilot program and/or mission advancing
 - This is to be included in a bigger fiscal policy
 - 6% would go to the Operating Budget and more than 6% could be utilized to sponsor a program. This can be facility funded as well

- Gift Policy
 - Language was drafted regarding Donor Confidentiality, which is standard Governance language and aligns with industry standards
 - Motion to approve was made by P. Wieser, J. Price seconded this pending K. Patel's review/input

- Sponsorship Policy
 - Under final review by the Development Committee
 - Goal is to present for a vote at next Board meeting

Board Surveys

- Both surveys (Trustee Self Assessment and ED Evaluation) are ready for distribution

Trustee Recruitment

- Applicants will be further vetted after receipt and review of their responses to the Trustee questions
- May 11 and May 12 are the dates for in-person interviews
- There are five seats available on the Board. Three for the Library and two for the Town

Bylaws Review Update – B. Gaylord

- K. Patel took the lead on Articles 1 & 2. B. Gaylor will take the lead on Articles 3 & 4

Meeting adjourned at: 10:50 AM.

Respectfully submitted,
Sally Presutto for Martina Sze