

**APPROVED MINUTES OF GOVERNANCE AND NOMINATIONS COMMITTEE MEETING
SEPTEMBER 1, 2026 - VIA ZOOM**

Members Present: Bruce Gaylord (Chair), Bob Boroujerdi, Sheri Gordon, Stacey Babson Kaplan, Krishna Patel, Martina Sze, Galen Blumenthal (*left at 10:30 a.m.*)

Staff Present: Melanie Myers, Sally Presutto

Call to Order

B. Gaylord called the meeting to order at 10:05 a.m.

Approval of Minutes

The minutes of the July 2026 Committee meeting were unanimously approved.

Administrative Matters

M. Myers will review and revise the timeline of activities for Gov/Nom and other standing committees.

Using the approved policy template, all policies will include the Library's logo in the upper left corner and be formatted in Arial, 12-point font. S. Presutto will begin with revisions to the Gift Acceptance Policy and the Sponsorship Policy to conform them to the template. When revising or updating policies, documents will be prepared in Microsoft Word and presented in redline format using tracked changes so that revisions can be easily identified and reviewed. All proposed revisions to policies must go to M. Myers for review before distribution to other members of the Committee.

Committee members were reminded to review the Director's Reports, which are available on the Portal. Members were also encouraged to read B. Harmer's blog.

AI Council

The Committee approved the process proposed by B. Adams and the AI Group for that group's moving forward with its work. The Committee also asked S. Babson Kaplan to be the liaison between Gov/Nom and the AI Group, and Stacey agreed to do so. S. Babson Kaplan and B. Gaylord will meet with B. Adams as soon as they can to discuss the "charter" the AI Group proposed.

The AI group is currently attempting to recruit an attorney with artificial intelligence expertise to assist with policy development. The AI Group currently has 12 members spread across all age groups.

Policies

The Committee continues to work in conjunction with the Finance Committee and its subcommittee, the Investment Committee, on updating and enhancing our Investment Policy. The next step, before finalizing the policy language and bringing the Policy to the broader board, includes continued engagement of the external members of the group, for their feedback. Barring any substantive issues or points of debate, the Committee anticipates that that policy will be ready for Board consideration and vote either in the October or November Board meeting. It is recommended that that policy be reviewed on a yearly basis

M. Myers will work with B. Adams and B. Harmer to draft a proposed AI Policy and will distribute a draft to the Gov/Nom Committee for review. The key principles developed by the AI Policy subcommittee and distributed by B. Adams to others in the AI Group will be incorporated into the AI Policy and will include compliance with the Library's current Data Privacy Policy and applicable law. The AI Group should have dual reporting to both the Executive Director and the Board of Trustees.

B. Gaylord will develop a timeline for review by the Committee of other policies and will insert that timeline in the policy tracker on the Portal.

Development

Committee members were reminded that the Library's Development Fund is a non-restricted fund and were advised that the manner in which funds are allocated will be discussed and voted on at the next Finance Committee meeting. Robin Powell remains the contact person regarding Annual Appeal lists.

Bylaws and Next Meeting

The Committee will review the latest draft of the proposed revised bylaws at its October meeting and will focus on the sections regarding nepotism, eligibility and the definitions of advisory councils, committees and subcommittees. The Committee will also organize at least one in-person meeting to further discuss the bylaws before that October meeting.

Adjournment: The meeting adjourned at 11:10 am.

Submitted By: S. Presutto on behalf of B. Gaylord